

Adult Day Services

Our adult day services are provisions at Hedley's Horizons (Forest Hall).

For instance:

- to enable us to communicate with you and to fulfil your request for information or services appropriate to your needs
- to monitor and improve our performance in responding to your request
- to ensure we meet our regulatory and legal obligations
- to protect individuals from harm or injury
- to process financial transactions
- to allow the statistical analysis of data so we can plan the provision of services.

Legal basis for our processing

As the data controller when we collect your personal information, we will make sure this is only done in accordance with an appropriate legal basis, alongside an additional special category legal basis under data protection laws. This means we will never process your information without a legal basis to do so.

If you are a **private user who contracts directly with us** - *processing is necessary for the performance of a contract to which the data subject is party (Article 6 (b) GDPR)*, or

If you are **funded via your local authority** – *processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority (Article 6 (e) GDPR)*, and

Our additional **special category condition** for processing is - *processing is necessary for the purposes of preventive or occupational medicine, or the provision of health or social care or treatment or the management of health or social care. (Article 9 (h) GDPR)*.

This is in accordance with the **DPA 2018 schedule 1 Condition**; Part 1, **Health or social care purposes. 2 (1) This condition is met if the processing is (a) preventive or occupational medicine, (d) the provision of health care or treatment, (e) the provision of social care, or (f) the management of health care systems or services or social care systems or services.**

During assessment/enrolment at 71 0 595 2 0 systems dule 1 Condition

Our condition for processing the **special category data** within that is; *processing is necessary for reasons of substantial*

With trusted

Our retention period for images:

Images that are not directly related to your service user record will only be retained while you attend our service, (unless you have given explicit consent to continue to use your images for a longer period via the Image Consent form).

A record that includes images that evidence your
